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29 July 2026

Greg Higginbotham, County Administrator
Madison County, Mississippi
125 West North Street, Canton, MS 39046
greg.higginbotham@madison-co.com

**Re: Change Order No. 001
Camden Community Center - Rebid
Camden, Mississippi
JH&H No.: 25-102A**

Mr. Higginbotham:

Attached is a proposal for replacement of the existing restroom building at the Camden Community Park and adjacent to the new Camden Community Center under construction. The existing restroom building roof has exceeded its useful life and is in need of replacement. The Contractor has provided the proposal based on the County's request, which we find reasonable.

If you agree with our assessment, please place Change Order No. 001 on the next board agenda for approval.

If you have any questions concerning any of the items above or need more information, please feel free to contact me.

Sincerely,

JH&H Architects | Planners | Interiors PA



Joshua Jeffcoat, NCARB
Senior Architect

Cc: Kerry Turnage, Madison County
Paul Bagley, JH&H Architects
File

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Change Order

PROJECT: <i>(Name and address)</i> Camden Community Center Re-bid Camden, Mississippi	CONTRACT INFORMATION: Contract For: General Construction Date: 02 March 2026	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 03 August 2026
OWNER: <i>(Name and address)</i> Madison County Board of Supervisors 146 W. Center St., Canton, MS	ARCHITECT: <i>(Name and address)</i> JH&H Architects Planners Interiors PA 1047 N. Flowood Dr., Flowood, MS	CONTRACTOR: <i>(Name and address)</i> Brandon Hooks Construction, LLC 1589 CR 184, Greenwood, MS

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Adding the removal and replacement of the existing restroom building to the scope of work as indicated in the attached proposal.

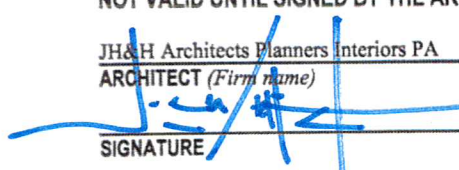
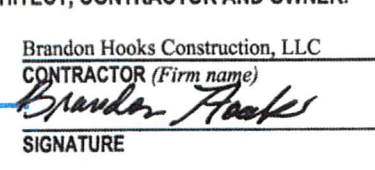
The original Contract Sum was	\$ 1,108,443.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,108,443.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,190.85
The new Contract Sum including this Change Order will be	\$ 1,112,633.85

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be 13 November 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JH&H Architects Planners Interiors PA ARCHITECT <i>(Firm name)</i>	Brandon Hooks Construction, LLC CONTRACTOR <i>(Firm name)</i>	Madison County Board of Supervisors OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Joshua Jeffcoat, Senior Architect PRINTED NAME AND TITLE	Brandon Hooks, Owner PRINTED NAME AND TITLE	Gerald Steen, Board President PRINTED NAME AND TITLE
19 JULY 2026 DATE	7/29/26 DATE	 DATE



Formal Proposal

July 09, 2026

Submitted to:

Josh Jeffcoat

Business: jjeffcoat@jhharchitects.com

Submitted by:

Brandon hooks construction llc

1589 County Road 184

Greenwood, MS 38930

Business: 6628970441

Business: brandonhooksconstruction@gmail.com

License Number: residential 18165 commercial 25989

GENERAL CONDITIONS: EXAMPLE

BOILERPLATE TEXT: The contractor shall provide all necessary labor and materials, and perform all work of every nature on the proposed remodeling in accordance with this contract, the specifications, and the accompanying drawings. The Contractor shall obtain the building permit. All subcontractors will take out their own permits and pay for them. The owner, if necessary, will have the lot surveyed and will apply for all zoning, historic preservation or other related permits as necessary. Work for any of these are not included under this contract. All work is to be executed in a workman like manner in accordance with the contract, plans, and specifications.

Project Specifications

Camden community center exterior restroom roof replacement

General Project Contents

ROOFING AND GUTTERS

- On hip roof provide and install 850 sq. feet of fiberglass shingles, laminate, 240lb, 30 yr, to 8/12 slope, with felt.
- Demolish 850 sq. feet of asphalt/fiberglass shingles, to 8/12 slope, 1 layer.

Sub-Total is \$4,190.85

Project Cost is \$4,190.85

THE FOLLOWING PROPOSAL IS SUBMITTED BY:

Signature_____ Date:_____

ACCEPTANCE OF PROPOSAL

The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in this contract.

Signature_____ Date:_____

Signature_____ Date:_____